

Clinical/Medical Assistant

Certificate

(TSI-Waived Program)

Courses in Medical Assisting prepare the student to work in many different settings such as physicians' offices, clinics, and group practices. As managed care compels physicians to contain costs and manage human resources more efficiently, the demand for medical assistants is rising. MDCA courses should be taken in the order prescribed in the curriculum. Any graduate of the certificate program will be eligible to apply to sit for the national qualifying examinations for certification as a Certified Medical Administrative Assistant (CMAA), Certified Clinical Medical Assistant (CCMA), and Certified Phlebotomy Technician (CPT) from the National Healthcare Association (NHA).

Academic advisor:

Kimberly Bishop, (903) 693-1126, kbishop@panola.edu
Jeffrey Oney, (903) 694-4018, joney@panola.edu

Semester I

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|-------|-----------|--|
| _____ | _____ | EDUC 1100 or PSYC 1100 |
| _____ | HITT 1211 | Health Information Systems |
| _____ | HITT 1305 | Medical Terminology I |
| _____ | _____ | MDCA 1305 or HITT 1353 |
| _____ | MDCA 1310 | Medical Assistant Interpersonal and Communication Skills |
| _____ | MDCA 1321 | Administrative Procedures |
| | | 15 |

Semester II

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|-------|-----------|--|
| _____ | BIOL 2404 | Anatomy and Physiology |
| _____ | HITT 2240 | Advanced Medical Billing and Reimbursement |
| _____ | MDCA 1260 | Clinical-Medical/Clinical Assistant |
| _____ | MDCA 1391 | Special Topics in Medical Assisting |
| _____ | MDCA 1417 | Procedures in a Clinical Setting |
| | | 15 |

Total Credits 42

Semester III

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|-------|-----------|--|
| _____ | HITT 2430 | Pathophysiology and Pharmacology |
| _____ | HPRS 1209 | Interpretation of Laboratory Results |
| _____ | MDCA 1452 | Medical Assistant Laboratory Procedures |
| _____ | MDCA 2264 | Practicum - Medical & Clinical Assistant |
| | | 12 |

BIOL 2401 can be taken in place of BIOL 2404

MDCA 2264 is a capstone course.