



## Lab Syllabus Addendum

### **Online LAB BIOL 2402 - Anatomy and Physiology 2**

*Revision Date: 081624*

#### **Alternate Operations:**

If we are required to go to alternate operations, the plan is to continue the course digitally.

#### **Assessment(s):**

Laboratory:

Lab Quiz Grade: One (1), cumulative, makeup quiz will be offered at the end of the semester. The makeup practical will consist of fill in the blank questions. It is the responsibility of the student to take the makeup lab quiz during the scheduled time. A student will not be permitted more than one makeup quiz.

Mastering A&P Quizzes: Multiple attempts per question are allowed. No extensions are allowed on these assignments.

Lab Exercise Grade: Labster labs will be used to calculate the bulk of a student's lab exercise grade. Labster labs are digital simulations that attempt to recreate laboratory environments and processes. Labster labs have a built in late submission window (24-48 hours), and students making use of this late submission window will suffer a late penalty of, at least, 30 points.

Lab Practicals: One (1), cumulative, makeup practical will be offered at the end of the semester. The makeup practical will consist of fill in the blank questions. It is the responsibility of the student to take the makeup lab practical during the scheduled time. A student will not be permitted more than one makeup practical.

#### **Course requirements:**

##### Attendance:

The student is responsible for attending all lectures and laboratories and completing all assigned lecture/lab assignments/examinations. When the professor feels that the student has been absent to such a degree as to invalidate the learning experience, the professor may recommend to the Vice President of Instructional Affairs that the student be dropped from the course. The professor may drop the student for attendance deficiencies after they have accumulated the following number of absences:

Fall or Spring semester:

4 participation activities for online lab class (an aggregate attendance score of 70-75%)

Class participation is required and encouraged. For the sake of streamlining this attendance, your class will be using an attendance grade that is aggregated from your Labster experiments. **If your attendance score is below 70%, you will not be able to gain the attendance bonus point at the end of the semester.**

##### Academic integrity:

Academic integrity is an important value in student development. **Cheating is defined as unauthorized help on an examination, practical or assigned course material.** A student must

not receive from any other student or give to any other student any information, answers, or help during an exam, in-class quiz, and practical. A student must not “steal” the answers from an unsuspecting student during an exam, in-class quiz, and practical. A student must not use any sources for answers during the exam (including, but not limited to: notes, books or electronic devices) without prior authorization from the professor. A student must not obtain exam questions illegally, tamper with the exam/in-class quiz/practical questions, nor change the results of an exam/in-class quiz/practical after it has been graded. **All cheating infractions will result in a grade of “0” for the assignment.** A student will fail the class upon their second cheating offense. Students shall have the right to contest a cheating claim. The appeals process is specifically defined in the student handbook.

#### Technology (Minimum system Requirement Reminder):

Please make sure that your system is up to the task of a modern college course. The library does have some systems for checkout, but your Professor is not responsible for your technology. Below is a basic guideline of minimum system requirements for the majority of the technology used in this course:

- At least 8GB of Ram (16 GB suggested)
- At least 2.5GHz processor (3.5 GHz suggested)
- Broadband or equivalent connection is required:
- 100 Mbps download / 10Mbps upload is ideal
- 50 Mbps download / 5 Mbps upload is lower limit
- Google account (please note that your PC student email gives you access to a google account) is required
- Google Office Suite (or Microsoft Office)
- The brand of the computer does not matter as much as the requirements listed above.

#### General (college level critical thinking / reading):

The student is responsible for taking notes, reading and outlining course materials, and being prepared for lecture and laboratory responsibilities.

It is the responsibility of the student to complete and turn in all course work on the scheduled dates. Thirty points or more will be taken away for any assignment turned in late. Regardless of any situation, the professor should be contacted ASAP to develop an alternate schedule.

#### **Extra Credit:**

**The point of extra credit is to reward students that keep up with the course readings more so than to give students a last minute saving grace.** Students should note that extra credit requirements vary from Professor to Professor. Your Professor/Instructor may offer multiple forms of extra credit throughout the semester including but not limited to:

- Pop-Up Discussion Events
- Replacement of the lowest labster grade with bonus labster assignments.