

BIOL 1407 Biology II Online Course Information Spring 2026

Instructor: Brian P. Jones

Office: Powell Science Center Bldg. Office# 2305

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Office Hours: MW 1:30-3:30p.m.

Virtual Office Hours: TR 1:00-3:00p.m.

(OFFICE HOURS SUBJECT TO CHANGE)

Special Note:

The instructor reserves the right to change any portion of the stated requirements for the course with timely notice given to students.

Tutorials:

Your first, best and most frequently offered opportunities for “tutorial” assistance are to meet with the instructor during office hours. Those hours are listed near the top of this document and on the office door. If the designated “Office Hours” do not work with your schedule, you should make an appointment with your instructor for another time. For Distance Learning students, phone calls, email, discussion postings and study groups are also good options.

Group tutorial opportunities may be offered during the semester. At least one will focus on study skills.

Do not come to the instructor’s office empty handed or empty headed. If you are preparing for class by reading and taking notes AND you are listening in lecture, you should be able to give the instructor a fair idea of what concepts confuse you the most.

Lecture Assignments:

The lecture assignments in this class will consist of activities to help you understand the information from each chapter covered. Interactive Reading Assignments will be assigned for each Chapter and will be for grade. Mastering Homework assignments will also be assigned for a grade. You may also have some lecture quizzes that will be taken in Mastering Biology. **Note: (Late work is not accepted.)**

Lecture counts 70% of the semester average.

Lecture Exams:

There will be a total of 5 Lecture Exams and 1 Final Exam. Exams 1, 2, 3 have a Part 1 and Part 2 to them. Part 1 of these exams is not proctored but, Part 2 of these exams will be proctored. The Part 1 and Part 2 grades of those exams will be averaged together. The Final Exam will also be proctored. All Proctored Exams will be taken using Lockdown browser. You can take these Proctored Exams at home. **Note: If testing irregularities are found during any exam you lose the right to take exams at home and you will have to take all remaining exams at one of the Panola College Testing Centers (Marshall, Carthage, Center) Note: For all Proctored Exams there will be a review sheet and you will be able to create notes to use for these exams)** You will be given a 3 day window to take all exams except for the Final Exam in which you will have only a 2 day window. **(Note: Exams must be completed by the assigned due date. If the exam is not completed by the assigned due date you will receive a zero for an exam grade. There are no missed exam make-ups)**

Lecture Exams count **40%** of the **semester average**.

Tentative Lecture Test Schedule: (Testing schedule is subject to change)

Exam 1 Part 1: Chs. 24-25 Wed. Jan. 28th Unproctored

Exam 1 Part 2: Chs. 26-27 Wed. Feb. 4th Proctored (Testing Center)

Exam 2 Part 1: Chs. 28-29 Wed. Feb. 11th Unproctored

Exam 2 Part 2: Chs. 30-31 Wed. Feb. 18th Proctored (Testing Center)

Exam 3 Part 1: Chs. 32-33 Wed. Mar. 4th Unproctored

Exam 3 Part 2: Chs. 34-35 Wed. Mar. 11th Proctored (Testing Center)

Exam 4: Chs. 36-39 Wed. Apr. 8th Unproctored

Exam 5: Chs. 40-43 Wed. Apr. 22th Unproctored

FINAL Exam Testing Window of (Wed. 04/29 & Thu. 04/30) **PROCTORED** Lockdown Browser in Panola College Testing Center (Marshall, Carthage, Center)

Laboratory:

The lab activities in this course are designed to reinforce the lecture content through hands-on experiments. You will be completing specific labs aligned with the lecture course. **Note: If you have Online lab, the Science Interactive Lab kit is required.** Also, you will be completing some virtual iLabs through Mastering Biology and some virtual labs from the HHMI.org website. You will receive grades for the face to face lab activities as well as the virtual lab activities. **(To receive credit for face to face labs and virtual labs you must complete them by the assigned due date. Late labs will not be accepted.)**

Labs count 30% of the semester average.

Policy on Electronic Devices in the Classroom:

All electronic devices are to be stowed out of sight unless the student receives permission from the instructor to have them visible. The instructor reserves the right to view any open windows or minimized items on any computer or computer-type device being used by the student during class. All communication devices must be set to silent. If a personal situation necessitates a student needing the use of such devices, they must get permission from the instructor before class starts. The student will then be assigned a seat close to the door so that they may leave the classroom with a minimal amount of disruption to the class. Failure to abide by these rules may result in disciplinary action

Attendance and Conduct:

Online lecture students are expected to complete and turn in assignments on time each week for attendance purposes.

Communication:

Students in both the Face to Face and Online classes should use the e-mail tool within Canvas to communicate with the instructor. E-mail is preferable to telephone calls except in emergency situations.

REMEMBER: Your **Attendance, Completion of Interactive Reading Assignments, Completion of all the Unit Test** can have an effect on your Final Exam Grade. At the end of the semester, you will have an opportunity to add points to your final through a Final Exam Curve. It is possible to earn a total of **15 points** on to your Final Exam. The scale below shows how points can be earned.

Final Exam Curve Rubric (15pts can be earned if you meet the criteria below)

Attendance 90% or greater = 5pts

Attendance of at least 85% = 2pts

Completion of All 21 Interactive Reading Assignments = 5pts

Completion of at least 10 Interactive Reading Assignments = 2pts

Completion of All 5 Unit Test (All Parts) = 5pts

Completion of at least 2 of the Unit Test = 2pts

One can readily see that **Final Exam Curve** could possibly have a big impact on your final average. Make sure you follow all instructions to get as many extra points as possible.

