

Course Syllabus/Course Guide

ITSC 1407 – Introduction to Database SECTION: Online

COURSE: ITSW 1407 Introduction to Database

INSTRUCTOR: Tamisha Brazzell

CONTACT INFORMATION: Contact Instructor via Canvas Messaging

CAMPUS EMAIL: tculberson@panola.edu

OFFICE HOURS: 8:00 am – 5:00 pm

Link to DEPARTMENTAL Syllabus (Generic): [CLICK HERE](#)

Class section meeting time: ONLINE -- Learners are expected to spend a minimum of nine (9) hours per week reading, reviewing course materials, completing assignments, and participating in assigned activities for successful completion of this course.

Catalog Description: Introduction to database theory and the practical applications of a database.

Texts, Materials, and Supplies:

- OER materials provided in Canvas under Modules
- Need access to Access 2019 or 365 (either by PC/laptop or library PCs/laptops on campus)

COMMUNICATING WITH INSTRUCTOR: Learners should use the messaging tool within Canvas to communicate with the instructor. Canvas messaging is preferable to the instructor's campus email. If you must send email to the instructor's campus email, the subject line must be: ITSW 1407. When using this address, please include the proper subject line and your name in the email. Learners are encouraged to utilize Canvas messaging to interact with and assist each other in the event the instructor is temporarily unavailable.

Alternate Operations During Campus Closure: In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Panola College to move to altered operations. During this time, Panola College may opt to continue delivery of instruction through methods that include, but are not limited to: online learning management system (CANVAS), online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor Panola College's website (www.panola.edu) for instructions about continuing courses remotely, CANVAS for each class for course-specific communication, and Panola College email for important general information.

Methods of Instruction/Course Format/Delivery:

Learners will have access to this course via the CANVAS. All assignments will be completed and submitted via the CANVAS.

All assignments will be completed and submitted via the current Learning Management System.

Learners will be required to do the following:

1. Complete reading activities and other activities assigned to meet the course outcomes.
2. Complete terms and concepts quizzes
3. Complete simulation training and simulation assessment quizzes.
4. Complete skills projects homework and skill projects assessment quizzes.
5. Complete a MINIMUM of two proctored exams.
6. Complete a Final exam.

Specific DUE DATES

Please refer to the **DUE DATES schedule** linked in the Canvas TOOLBOX for this course. If you see a different date associated with an activity, please disregard the date. Notify the instructor of the discrepancy. Assignments may not appear in the Canvas calendar or To Do list. **IMPORTANT:** Use the DUE DATES schedule.

LATE WORK

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No late work will be accepted. No exceptions.

Review the DUE DATES schedule in the TOOLBOX of the Canvas course. Except for the FINAL EXAM, you may submit course work EARLY (prior to the due date).

Major Assignments / Assessments:

The following items will be assigned and assessed during the semester and used to calculate the student's final grade.

Assignments

1. Concepts Quizzes
For each chapter (or group of chapters) assigned, the learner may complete a quiz on the terms and concepts introduced.
2. Final Exam/Projects
A midterm exam and a final exam will be administered (proctored). Each exam will include multiple choice sections as well as short answer and culminate with a project for submission to the instructor to demonstrate understanding and mastery of the content.
3. The learner **may** complete other activities required to fulfill course outcomes requirements

Assessment(s)

Major Exams

1. A minimum of two proctored exams will be assigned per semester which will be the midterm and final.
2. PROCTORED exams will be administered via an online proctoring system.

Grading Policy:

The grading scale for this course is as follows:

Major Exams	40%
Other Activities	60%
90 and above	A
80 – 89	B
70 – 79	C
60 – 69	D
Under 60	F

DISTANCE LEARNING SUPPORT SERVICES

eLearning Department email
address: dl@panola.edu

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LIBRARY SUPPORT SERVICES

Main Library Number 903-693-2052

Text: 903-225-2322
Email: library@panola.edu
Fax: 903-693-1115

Other:

- Courses conducted via video conferencing may be recorded and shared for instructional purposes by the instructor.
- For current texts and materials, use the following link to access bookstore listings:
<https://www.panolacollegestore.com>
- If any learner in this class has special classroom or testing needs because of a physical learning or emotional condition, please contact the ADA Student Coordinator in Support Services located in the Charles C. Matthews Student Center or go to <https://www.panola.edu/student-success/disability-support-services/> for more information.
- Withdrawing from a course is the student's responsibility. Learners who do not attend class and who do not withdraw will receive the grade earned for the course.
- Student Handbook, *The Pathfinder*: <https://www.panola.edu/student-success/documents/pathfinder.pdf>