



## HUMA 1301 - Introduction to the Humanities HUMA 1301.401 Course Syllabus

### Description

This stand-alone course is an interdisciplinary survey of cultures focusing on the philosophical and aesthetic factors in human values with an emphasis on the historical development of the individual and society and the need to create.

**Credits** 3

**Lecture Hours** 3

**Lab Hours** 0

**Extended Hours** 0

**Contact Hours** 48

**State Approval Code** 24.0103.51 12

**Instructor Name** Haylie Handley

**Semester/Year** Spring 2025

### Meeting Time and Location

Online- students are expected to spend at least 3-4 hours per week\*\* reading, reviewing, and participating in assigned activities for successful completion of this course.

### Alternate Operations During Campus Closure

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Panola College to move to altered operations. During this time, Panola College may opt to continue delivery of instruction through methods that include, but are not limited to: online learning management system (CANVAS), online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor Panola College's website ([www.panola.edu](http://www.panola.edu)) for instructions about continuing courses remotely, CANVAS for each class for course-specific communication, and Panola College email for important general information.

### Student Basic Needs

Unexpected circumstances may arise, but Panola College offers various resources to support students. If you need mental health services or are facing challenges with transportation, affording class materials and supplies, or accessing food regularly—issues that may impact your class performance—please visit [panola.edu/resources](http://panola.edu/resources).

### Class Attendance

Regular and punctual attendance of classes and laboratories is required of all students. When a student has been ill or absent from class for approved extracurricular activities, he or she should be allowed, as far as possible, to make up for the missed work. If a student has not actively participated by the census date, they will be dropped by the instructor for non-attendance. This policy applies to courses that are in-person, online, hybrid, and hyflex.

Attendance in online courses is determined by submission of an assignment or participation in an activity. According to federal guidelines, simply logging into a distance learning course without participating in an academic assignment does not constitute attendance. Distance learning is defined as when a majority (more than 50%) of instruction occurs when the instructor and students are in separate physical locations. Students must engage in an academic activity prior to the course census date.

When an instructor feels that a student has been absent to such a degree as to invalidate the learning experience, the instructor may recommend to the Vice President of Instruction that the student be withdrawn from the course. Instructors may seek to withdraw students for non-attendance after they have accumulated the following number of absences:

Fall or spring semesters:

3 or more class meeting times per week - 5 absences

2 class meeting times per week - 3 absences

1 class meeting per week - 2 absences

The student is responsible for seeing that he or she has been officially withdrawn from a class. A student who stops attendance in a class without officially withdrawing from that class will be given a failing grade; consequently, the student must follow official withdrawal procedures in the Admissions/Records Office.

Please note: Health Science and Cosmetology courses may require more stringent attendance policies based on their accreditation agencies. Please see the addendum and/or program handbook for further information concerning attendance.

### **Pregnant/Parenting Policy**

Panola College welcomes pregnant and parenting students as a part of the student body. This institution is committed to providing support and adaptations for a successful educational experience for pregnant and parenting students. Students experiencing a need for accommodations related to pregnancy or parenting will find a Pregnancy and Parenting Accommodations Request form in the Student Handbook or may request the form from the course instructor.

### **Artificial Intelligence (AI) Course Policy**

**No use of Generative AI permitted.**

This option assumes that all work submitted by students will be generated by the students themselves, whether they are working individually or in groups. Students should not have another person or entity do the writing of any portion of an assignment, which includes hiring a person or a company to write assignments and/or using artificial intelligence (AI) tools like ChatGPT. Use of any AI-generated content in this course qualifies as academic dishonesty and violates Panola College's standards of academic integrity.

### **Student Learning Outcomes**

**Critical Thinking Skills – to include creative thinking, innovation, inquiry and analysis, evaluation and syntheses of information**

- CT1: Generate and communicate ideas by combining, changing, or reapplying existing information

**Communication Skills – to include effective development, interpretation, and expression of ideas through written, oral, and visual communication**

- CS1: Develop, interpret, and express ideas through written communication
- CS2: Develop, interpret, and express ideas through oral communication
- CS3: Develop, interpret, and express ideas through visual communication

**Personal Responsibility – to include the ability to connect choices, actions, and consequences to ethical decision-making**

- PR1: Evaluate choices and actions and relate consequences to decision-making

**Social Responsibility – to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities**

- SR1: Demonstrate intercultural competence
- SR2: Identify civic responsibility
- SR3: Engage in regional, national, and global communities

## **Instructional Goals and Purposes**

The purpose of this course is to introduce college students to the humanities, an experience for the mind and emotions. While providing learning opportunities related to the creative arts, myth, literature, music, theatre, the visual arts, religion, morality, and other areas of human experience, the course explores the world's various cultures. The humanities recognize the contributions of the past and can shed light on the present. By becoming acquainted with the creative arts and learning to think critically about them, students will also better understand themselves and the world they live in.

## **Learning Outcomes**

After studying all materials and resources presented in the course, the student will be able to:

1. **After studying all materials and resources presented in the course, the student will be able to: (CT1) Generate and communicate ideas by combining, changing, or reapplying existing information.**
2. **(SLO1) Students will engage in critical thinking about the gifts of the humanities.**
3. **(CS1) Develop, interpret, and express ideas through written communication.**
4. **(SLO1&3) Students will develop, interpret and express ideas through written and visual communication.**
5. **(SR1) Demonstrate intercultural competence. (SLO2) Students will identify civic responsibility by examining current events in media that relate to humanities and civil discourse. They will engage in discussion about a topic, explaining the role of social responsibility in these affairs.**

**(PR1) Evaluate choices and actions and relate consequences to decision-making. (SLO1) Students will evaluate choices and actions and relate consequences to decision-making.**

## **Course Content**

A general description of lecture/discussion topics included in this course are listed in the Learning Outcomes section of this syllabus.

Students in all sections of this course will learn the following content:

1. Part I: Early Civilizations through Ancient Rome
2. Part II: Judaism, Christianity, Islam and the Middle Ages
3. Part III: Renaissance and Seventeenth Century
4. Part IV: Eighteenth and Nineteenth Centuries

## **Methods of Instruction/Course Format/Delivery**

This course is offered face-to-face and online. Instruction for this course will be achieved through the use of written responses to reading reviews have quizzes, discussion topics, submission of links appropriate to the subject, communication activities have presentations, video, listening, reading, writing and Canvas online instruction platform.

## **Major Assignments/Assessments**

The following items are assigned and assessed during the semester and used to calculate the student's final grade.

## **Course Grade**

The grading scale for this course is as follows:

- Exams – 40%
- Quizzes— 30%
- Assignments – 15%
- Discussions – 15%
- Assigned Readings— 0%

## **Addendum**

### **Office Hours**

ONLINE ONLY.

I can meet with you via zoom, email, or messenger.

#### Course Communication:

Please only use Canvas Inbox for messaging me. This can be found to the left of your screen on Canvas. Click "Inbox".

Replies typically within 24 hours. No messages past 4:00 pm will be answered immediately. No emails on the weekends will be answered until the following business day.

Do not message me by commenting in the comment section on an assignment; I will not see this at all. Message me directly using Canvas messenger.

#### **Course Information Sheet**

Course: HUM 1301

Course Objectives: Please see the official course syllabus.

#### Required Materials:

- Internet/Wifi
- Computer (work cannot be done through a smart phone or a tablet--it does not work). If you need a laptop or hotspot, please contact me or the library! You can check out either of those for the semester.
- Proctorio Online Proctoring service
- Webcam

My goals: To inspire you to be a lifelong learner; to open your eyes to why you think or view things the way you do; to broaden your worldview; and to understand we are a global community.

#### ONLINE Class Rules & Guidelines

- Be open and respectful to everyone's ideas and opinions. Be respectful in your responses even when you do not agree.
- All discussion posts, text box entries, assignments must be done in complete sentences.
- All answers must be well developed--this means no answer or discussion should be 1 word or 1 sentence long. This being an online class means that you have to express yourself more due to us not being face to face. So, please explain yourself! Let me hear ALL of your thoughts and ideas on the subject.
- You must always use proper English grammar to the best of your ability. You need to always use spell and grammar check.
- Canvas messages:
  - Please use a kind and respectful tone when writing.
  - Always introduce yourself and let me know which class you are in.
  - Be clear and specific regarding your question (which assignment/what grade etc.)
  - Do not use text lingo. Do not use all caps. Do not use an excessive amount of "?" or "!" This comes across as yelling or demanding. That is not necessary.
- Participation is earned by: participating in discussion boards, turning in work on time, working well with others, well thought/thorough answers/discussion/work, following instructions, hours of time spent online looking at posted resources.

In short: This is college. This is a professional environment--be professional and respectful.

#### TYPES OF ASSIGNMENTS

See grading percentages on the Official Course Syllabus.

**\*\*Students are expected to spend 6-9 hours per week reading and reviewing course materials and completing assignments.**

### Readings

- The PowerPoint readings are your textbook. This makes up the majority of your homework. You will not do well without reading these.
- At times there will be additional readings. I will post those to Canvas under the appropriate module. Pay attention to the module.
  
- Participation
  - Participation WILL impact your final grade. I reserve the right to increase or decrease your final grade based on participation and initiative.
- Discussions
- Quizzes--Weekly quizzes due Sunday nights at 11:59 pm.
- 2 Projects
- Exams
  - Two proctored exams (midterm & final)

### Assignment Instructions:

**\*Check Canvas for updates and assignment posting. Always check Canvas.**

**\*All assignments must be in complete sentences.**

**\*Discussion/written work needs to be edited according to English grammar conventions--proper standard English.**

**\*With each passing semester, an increasing number of students attempt to submit assignments from cell phones. Occasionally, this works out satisfactorily but, more often than not, the formatting is either wrong or lost, and a much lower grade is earned. Also, FYI: Chrome runs more smoothly with Canvas than any other browser, and Explorer is no longer supported by Canvas at all.**

### PLAGIARISM

Defined: to steal and pass off (the ideas or words of another) as one's own : use (another's production) without crediting the source. Other examples of plagiarism: self-plagiarism--turning in one's work after you have already submitted it elsewhere. Reusing assignments is plagiarism. Plagiarism is a serious violation of professional, academic standards and cannot be tolerated. Plagiarism will result in an F on the assignment.

### ARTIFICIAL INTELLIGENCE TOOLS

Most writing assignments in this class are critical thinking discussions connecting course material to your own thoughts and opinions. You will not be allowed to use AI when asked your thoughts and opinions. Therefore, AI will not be permitted for any assignments in this class. Do not do yourself a disservice by allowing AI to hinder your growth and development.

If you submit work that appears to have been written using AI when it was not permitted, it will be treated as plagiarism.

If you attempt to pass off AI generated text as your own work, it will be treated as plagiarism.

Ethics still matter. And so does integrity.

### A Word About Integrity...

Integrity – other people's perception of your word as true – is one of the most valuable assets you can cultivate in life. Being attentive to integrity in academic settings allows others to trust that you have completed work for which you are taking credit. This is symbolic of the public trust from which you will benefit in your future occupation and activism after you graduate. A good rule to live by: if you haven't done the work, you're always better off just being honest about it and taking the hit. You can take a course again but it's much harder to repair ruptured trust.

## LATE WORK POLICY

- As a general rule, late work will not be accepted.
- Writing assignments/quizzes/discussions/assignments: whether excused absence or not, it is your job to turn in assignments on time. This means if you know you will be away for college-related business, you are still responsible for turning in assignments on time.
- Please note: If unique/extenuating circumstances make you unable to complete your work, you should talk to me individually so we can work out special arrangements. I will be glad to discuss options with you and will strive to get you the help you need.

## MY EXPECTATIONS

- Be respectful
- Be professional
- Willing to work. If I see you working and trying, I will be way more apt to help you.
- Work turned in on time.
- Attention to directions.
- Respectful to yourself and those around you.
- Be responsible.
- Participate.

\*Note: Participation goes under "daily grade" section; at the end of the semester, I will put in a participation grade for the semester.

## EXAMS:

There will be two proctored exams. Exam rules to make note of:

- You are required to take two proctored exams in this course.
- You cannot take exams early; this is against school policy. You must put the testing dates in your calendar, and it is your responsibility to take the exam at the scheduled time.
- You will have the option to take your exam online on your own through Proctorio testing service or at one of the testing centers. Panola College has three testing centers: Carthage, Center, and Marshall.
- DUAL CREDIT:
  - The same is required of you. You must take the exam through Proctorio. Whether at your HS campus, at a testing center, or on your own. It is your responsibility (not your teacher's/advisor's) to know the exam schedule, deadlines, and to find the time to get it done.
- The final exam schedule is set by the college. You can find the final exam schedule online on the Academic Calendar. It is your responsibility to look at the calendar and keep track of your finals.

## PROCTORIO TESTING SERVICE POLICY

### PROCTORIO POLICY

Students must adhere to the following rules\*:

#### 1. Dress Appropriately.

- Students must follow dress code outline in The Pathfinder
- Instructors have the right not to review exams if a student is inappropriately dressed and can require the student to retake the exam in the testing center.

#### 2. Take exam at a desk or table location in a quiet area of the house

- If a student does not have a location like this in the house, the student must contact their instructor prior to the exam.

3. Complete a correct room scan, incomplete room scan can result in instructor not reviewing the test and student being required to retake the exam in testing center

- Complete 360 view of room
- View of the desk and surrounding area

4. No phone or notes on desk/laptop

5. Your entire face must stay in view of the webcam. Do not obstruct your face at all, whether with hands covering face, putting hat or hoodie on, leaning down, tilting screen back only showing eyes up etc.

6. You can NOT take the exam with classmates sitting near you, beside you or in a computer lab beside you.

Your exam will NOT be graded if:

1) You do not do a 360 degree scan of the room.

2) You do not show your desk/work space.

3) If your face is not fully visible on the screen.

4) If you are constantly looking at your phone or at notes in front of you (you will automatically receive a zero for cheating).

## Course Schedule

### Important Dates:

January 15- Classes Begin

Jan. 20- MLK Jr. Holiday

March 3-7- MIDTERMS

March 17-21- Spring Break

March 24- Classes Resume

April 11- Last day to Withdraw with a "W"

April 18- Good Friday Holiday

May 5-8- Final Exams

### EXAMS:

Midterm- March 3-4. DUE @ 11:59 pm March 4th

Final Exam- May 5-6. DUE @ 11:59 May 6th

Please note: this is a living document and an outline of where we will go this semester. It is a week by week guide. I say it is a "living document" in that it is subject to change due to the needs of the class as well as the students' needs. Please understand that situations occur, students' needs must be considered, and assignments may be altered. That said, if due dates or testing dates change, they will be made in advance and the student will be notified in plenty of time.

Below you will be able to see what is due each week. You are to work through this course on the modules page and it is all in chronological order. Below you will see what chapters are associated with what week we

are on in the semester; you must assume that whatever work is associated with that chapter (discussions/quizzes/etc) is due the Sunday of that week. Basically whatever chapter is due, assume the entire module associated is also due that Sunday at 11:59 pm. Look at weeks 1 and 2 for an example.

Canvas message me for 1 extra credit point: What order are the assignments arranged in the module?

Week 1--Due Jan. 19th @ 11:59 pm

Welcome & Procedures

Intro to Humanities

Culture

Syllabus Quiz

Module 1 work due

HW: Chapter 1

Week 2-- DUE Jan. @ 26th 11:59 pm

Ch 1 and Ch 2

Module 2 work due

Week 3

Ch 3/ Module 3

Module 3 work due

Week 4

Ch 4

Week 5

Ch 5

Week 6

Ch 6

Week 7

Ch 7 & 8

Week 8

Finish up Ch 8

Midterm!!

Week 9

Ch 9

Week 10

Ch 10

Week 11

Ch 11

Week 12

Ch 12

Week 13

Ch 13

Week 14

Ch 14

Week 15

Wrap 14 & Review

Week 16

Final Exam

### **Other**

- Courses conducted via video conferencing may be recorded and shared for instructional purposes by the instructor.
- For current texts and materials, use the following link to access bookstore listings: <https://www.panolacollegestore.com>.
- For testing services, use the following link: <https://www.panola.edu/student-services/student-support/academic-testing-center>.
- If any student in this class has special classroom or testing needs because of a physical learning or emotional condition, please contact the ADA Student Coordinator in Support Services located in the Charles C. Matthews Student Center or go to <https://www.panola.edu/student-services/student-support/disability-support-services> for more information.
- Withdrawing from a course is the student's responsibility. Students who do not attend class and who do not withdraw will receive the grade earned for the course.
- Student Handbook: <https://www.panola.edu/> (located on at the bottom under student)